

**Are you looking for work? Would like assistance with cover letters, CVs, interview skills and goal setting?**



## **Career Focus & Interview Skills Programme**

- Identify your Skills & Strengths
- Communication skills
- Tailor your CV, Cover Letters
- Interview Skills
- Keeping Positive – Goal Setting
- All this & more in a relaxed group setting with an experienced tutor

**Course Dates:** 4 day Programme – Thursday 5<sup>th</sup> June, Friday 6<sup>th</sup> June, Monday 9<sup>th</sup> June & Tuesday 10<sup>th</sup> June 2014

**Time:** 9.30 a.m. – 3.30 p.m.

**Location:** Adult Learning Centre, Bunclody

### **To book your place contact:**

Liz Tyrrell

Local Employment Service, Wexford Local Development

Tel: 053 9155864

This course is free of charge to individuals who are currently unemployed.  
Places are limited.